

Dear Parents,

Pakenham Lakeside Primary School has now started using an app that can be uploaded onto your phone, tablet or computer.

You will be able to have information at your fingertips. There will be access to the school newsletter, canteen and uniform lists, class and whole school notices as well as links to our school web page. At times, reminders for events will also be sent.

To obtain the correct information for your family, you need to register your details for the whole school component together with each of the relevant year level for your children.

The information attached will guide you through the process of downloading the app onto your device. If you have any difficulties please call the technical support number on the attached flyer.

We hope that you find this a helpful tool in keeping you up to date with current information.

Administration Staff

We're using an app to communicate with you.

We are now using an app to send instant messages, newsletters and notices.

The tiqbiz app will help our school keep parents fully informed and up-to-date with newsletters, notices, news and events. It's easy to use and also has the benefit of helping reduce our paper consumption by printing less.

The first step is to download tiqbiz to your phone, tablet, computer.... or all of them.

Search for: tiqbiz



iPad & iPhone



Android Device



PC & MAC

*Important: Click 'allow' notifications when asked.
This is to allow your school to send you important alert notices.*

Once installed, follow the steps on the next page to tick on our school.



www.tiqbiz.com

Find and tick our school



Log-in

Open tiqbiz and register/log-in.



Find our school

Click the 'Find' icon and type our school name into the search bar. You will now see our school boxes.



Tick on

Click on the grey tick beside our school box and any other boxes that apply to you.
When the tick turns green, you're connected.



Inbox

Click on the Inbox icon.
This is where you will receive our instant messages, newsletters, notices and calendar events.

Technical Support 9am-5pm Mon-Fri (AEST)

VIC (03) 9800 1489 | SA (08) 8121 5651
NSW (02) 8091 6826 | WA (08) 9467 5780
QLD (07) 5641 4565 | Email team@tiqbiz.com



www.tiqbiz.com